



## Minutes of a meeting of the Twyford Village Partnership Committee Friday 4<sup>th</sup> September 2009

**Present:** Patrick Heather, Duncan Edwards, Diane Lee, Kathy Peck, Geoff Pilgrim, Tim Palmer, Susan Goddard, Bridget Ditcham, Emma Donald, Christian Wrigley.

**Apologies:** Stephen Conway.

### 1. Sue Goddard circulated 'Next Steps – September 2009'

This progress report summarised work completed and tasks outstanding. Overall we are on target.

### 2. Tasks Outstanding

#### 2.1 Photographs of the village are required to illustrate the final Parish Plan

*Actions: KP to e-mail requirements to Geoff (South of the village) & Patrick (north)  
GP & PH to e-mail photographs to Kathy.*

#### 2.2 The Business Focus Group Meeting has been rearranged for Thursday 24<sup>th</sup> Sept at 6pm in the Waitrose Training Room

*Actions: TP to contact Andy Nicholls to arrange visits to businesses to encourage attendance  
KP to e-mail new invitation letter for TP to take with him on these visits*

#### 2.3 The Action groups for each of the topic areas need to start meeting during late Sept/early Oct to sort through the list of potential actions that have arisen from the questionnaire responses and focus group meetings. A 'Champion' was nominated for each of the areas to arrange and facilitate the first meeting, during which a new Chair will be elected from amongst those present.

- Environment: Sue Goddard (Note: the first meeting for this group has already taken place)
- Social & Community: Kathy Peck
- Transport & Accessibility: Patrick Heather
- Economy & Education: Christian Wrigley

People will be invited to attend these meetings through e-mail (although we need a new system as the one we were using previously has now ceased to provide that service). We will also advertise the meetings in posters throughout the village and in the local press.

*Actions: ED to set up new e-mail marketing account  
KP to e-mail information required for each meeting to the relevant 'Champions'  
PH & CW to e-mail KP with proposed dates and venues for the first meeting  
KP & ED to send e-mail of invitation to all on our database  
CW to prepare poster and contact local press and investigate LED screen in P.O.*

#### 2.4 As one of the potential actions concerns Bell Corner, we need to ascertain who owns that area. BD was able to find out the following information:

The landlord is Asset Plus One Ltd, 14 Northcroft Lane, Newbury, Berks, RG14 1BU

Tel no 01635 552210, e-mail scanning@assetplusone.co.uk.

Contact name: the Hon Spencer Canning (note: Sandra Hayman is his PA)

### 3. £1500 donation from Vegpods Ltd (Mike Richards) and Ladds Garden Centre (Gordon Parry)

The offer of this donation was received through e-mail on 24<sup>th</sup> August following an article by Stephen Conway in the local press. We have replied by e-mail to express our gratitude, however more follow-up is required.

*Action: GP & PH to call/visit to express thanks and finalise details*

### 4. AOB

Our website needs restructuring and updating. ED has had feedback from SG regarding the navigation.

*Action: KP & ED to meet for website discussion*

The cost of hiring halls for lots of meetings could become a problem.

*Action: KP/CW to follow up our application to become a member of T&RCA*

### 5. Date of next meeting

Tuesday 3<sup>rd</sup> November, 7.30pm in the Waitrose Training Room