



PATRON: Lady Elizabeth Godsall MBE,DL

TWYFORD VILLAGE PARTNERSHIP
Minutes of the Annual General Meeting held on
Thursday 29th. April 2010 at St. Mary's Church Centre

Meeting Called	
By: The Twyford Village Partnership Executive Committee	
Attendees:	
Our Patron: Lady Elizabeth Godsall	
Officers Present: Patrick Heather – Chairman and Christian Wrigley – Vice Chair,	
Presentation Team: Susan Goddard, Geoff Pilgrim, Fred Willson	
Others Present: In addition to the above 33 members and non members attended the meeting	
Minutes Recorded at the Meeting	
Apologies: Apologies for absence were received from Diane Lee, Kathy Peck, Bridget Ditcham, Duncan Edwards and Jeremy Hardman.	
1.Introduction	<p>The meeting was arranged in accordance with the Constitution of The Twyford Village Partnership.</p> <p>An agenda for the meeting had been displayed on the TVP website and every person attending was provided with a copy upon arrival. These minutes relate to that agenda.</p>
2. Welcome	<p>The Chairman welcomed everybody to this meeting. He expressed great pleasure in announcing that Lady Elizabeth Godsall had consented to be Patron to The Twyford Village Partnership. It said that it is a great privilege for TVP to have the generous support from Lady Elizabeth. This announcement was received with warm acclaim from all persons present.</p> <p>The turn out of the meeting had been difficult to judge beforehand bearing in mind that the Political Debate was being televised at the same time. However he was delighted to see that so many had given priority to TVP matters and he hoped that the meeting would prove enjoyable as well as being informative .</p> <p>The business of the meeting was expected to be completed in approximately one hour and this will be followed by refreshments to which all were cordially invited to enjoy. This latter period would provide for an informal atmosphere which will hopefully give the opportunity for questions or comments to be discussed with the committee members present.</p>
3. Minutes of AGM held 27th. April 2009	<p>The minutes of the Annual general Meeting held on the 27th. April 2009 had been published on the TVP website. The Minutes of this meeting are of a general nature and no matters are arising therefrom . The minutes of the last A.G.M. were therefore taken as read and required no further business.</p>

<p>4 Chairman's Report</p>	<p>Patrick Heather said that he had enjoyed his first term of office and was pleased to put his name forward for re-election as Chairman for 2010.</p> <p>It has been a very busy and eventful period since he took office a year ago. Much had been achieved in that time. The most significant achievement has been the preparation and publication of the Parish Plan 2020 that has culminated in its official launch by Lady Elizabeth today. He thanked Lady Elizabeth for her acceptance to be Patron of TVP. The confirmation of her appointment to this position this evening adds much to the esteem of TVP.</p> <p>The Parish Plan will be reported again later when Susan Goddard makes her presentation. In the meantime he thanked Susan , Kathy Peck and all who have been involved with the production of the Plan. In particular, a great deal of consultation was necessary during the preparation stage and he expressed his appreciation for the co-operation that was received by the TVP team from all sections of our community.</p> <p>The production of the Twyford Walking Maps has been achieved in co-operation with Wokingham Borough Council. Susan will again be giving more information later in our agenda but congratulations and thanks are due to her and her helpers in producing such a very attractive publication. There is no doubt that these maps will prove to be of great value to visitors and our walkers . It has been arranged that copies of the maps will be available from various locations within Twyford in a few days time . These maps are free of charge.</p> <p>The events in which TVP participated during 2009 proved very successful.</p> <p>The Donkey Derby was again very popular and our presence there proved to be beneficial in publicising TVP and many people came forward to express their interest in our activities.</p> <p>The highlight of the year in this respect was our Flagship Event, the Christmas Fayre. This again was organised by the Christmas Fayre Committee chaired by Geoff Pilgrim. Geoff will be informing us in more detail later but in the meantime the Chairman expressed his thanks to Geoff and all of his team for the success of the event which was undoubtedly the best ever. We are programming to hold this event again in 2010 but this will depend totally on whether sufficient funds become available.</p> <p>The Parish Plan 2020 does not stop with its launch today. In fact this is only the beginning and will require many hands to assist in the delivery of the Action Plan. We are therefore seeking additional support from the community in order to increase our membership. Fred Willson, our Acting Secretary, will have more to say on this matter later.</p> <p>A newly formed Business Activities Group under Gordon Storey is bringing together many of the local traders and businesses. This group has made amazing progress over the past few weeks and the high degree of enthusiasm among its members is already bearing fruit.</p> <p>The funding of the TVP is currently of concern. The Grant that we enjoyed from Wokingham Borough Council in the past has been withdrawn. Hence TVP relies almost totally on donations from local businesses, the General Public and small scale funding activities. Hence every penny that can be raised will be much welcomed. With this in mind, the Walking Maps are free of charge as they cannot be sold due to copywrite.</p> <p>He expressed TVP's appreciation of the help received from Waitrose in allowing our meetings to convene in their training room. Thanks are also due to them for their help in the printing of the Parish Plan documents and the income from their green token initiative.</p> <p>In conclusion, Patrick thanked all members of the TVP Committees for their enthusiasm, support and assistance and he, if re-elected, looked forward to taking TVP forward for another year as its Chairman.</p>
<p>5. Financial Report</p>	<p>Unfortunately, Diane Lee our Treasurer was unable to be present at the meeting. Diane had prepared a written financial report in advance. This was read verbatim by Christian Wrigley, the Vice Chair of TVP and the following outlines the most important issues.</p> <p>The Financial report covers the period between the 1st. April 2009 and the 31st. March 2010.</p> <p>As the accounts had not been audited, any figures given must be considered as provisional.</p> <p>The cash balance for TVP declined by £3,800 from £9,600 to £5,800 during 2009.</p>

	<p>This reduction was due primarily to the main source of funding from Wokingham Borough Council being withdrawn and the concurrent costs arising from the critical stage in the preparation of the Parish Plan.</p> <p>The largest cost in the year was the Christmas Fayre. Fortunately this was supported by extraordinary funds received from local businesses. Sponsorship by Ladds Garden Centre and Vegpods resulted in the Fayre making a net loss of £600 which is the best result for 3 years and compares with a loss of £2,600 in 2008. The plan for the 2010 Christmas Fayre is planned to be at least cash neutral through the seeking of donations or sponsorships and the careful control of costs.</p> <p>The main outgoing was the completion of the Parish Plan. Some costs will fall into the 2010 fiscal year. Ongoing costs are expected to be much lower than previously. The investment in achieving this milestone will allow for focussed fundraising and targeted spending in the future. An example of this is the funds received from RASP for the Get Twyford Walking Maps.</p> <p>The Executive Committee has agreed a budget for 2010 with a proportion ring fenced for fund raising investment. Some monies are to cover the ongoing cost of implementing the Parish Plan leaving a cash flow reserve on the assumption that the Christmas Fayre will be cash neutral.</p> <p>On this basis TVP continues to seek donations or grants that are vital for us to be able to maintain our work. On this basis any new projects for 2010 will be designed to be at least cash neutral.</p>
<p>6a. Launch of Parish Plan</p>	<p>Lady Elizabeth arose to address the assembly. She said that she was very pleased to have been invited to be the Patron of The Twyford Village Partnership. She has lived in Twyford for many years and she gave praise to the residents for their community spirit and the support that has been given to TVP in the preparation of the Parish Plan.</p> <p>She explained that initially her family had been somewhat less enthusiastic than herself about her being involved with TVP. However when the Parish Plan was studied it became clear that TVP is a very responsible and enthusiastic organisation and will bring much to the improvement of the village, its residents and all who work or do business here.</p> <p>Lady Elizabeth gave great acclaim to the Parish Plan 2020. She said that this document is beautifully presented and the contents clearly indicate the dedication that has been given to it. The consultation with local councils, schools, residents, businesses and other organisations must have been very extensive and have taken much time and patience by those concerned in its preparation.</p> <p>She expressed her appreciation to all those in TVP who have been involved with the Parish Plan and gave a special thanks to the Chairman, Kathy Peck and Susan Goddard. In particular the professional skills, patience and dedication provided by Susan is so much appreciated and it is largely thanks to her that such an excellent document has been produced.</p> <p>Clearly so much is to be achieved by the Parish Plan and this will require considerable effort to bring this to fruition. Additional members will be needed and she encouraged the non members present to consider membership of TVP and Fred Willson, the acting secretary has the appropriate forms available for those wishing to do so.</p> <p>In conclusion Lady Elizabeth said that she was much looking forward to her involvement with TVP and as her first duty she was delighted to officially Launch the Parish Plan.</p>

<p>6b Parish Plan Summary</p>	<p>Susan Goddard expressed her appreciation to Lady Elizabeth for officially launching the Parish Plan 2020. She also thanked her for her kind remarks.</p> <p>Susan gave a very detailed and informative report on the Parish Plan. The Plan was started in April 2008. The lack of statutory regulations relating to Parish Plans made things difficult. Susan acknowledged that the help from Tim Palmer from the Community Council for Berkshire was invaluable at that time.</p> <p>There is a great deal of difference between Parish Plans that are produced now than was the case in years gone by. A Plan was produced in 1974 by Berkshire County Council which in principle was limited to identifying sites for various projects such as the RC church, health centre, youth centre and certain road works etc. Nowadays, the aim of Parish Plans is to identify a range of actions intended to improve community life for all.</p> <p>Again thanks to Tim Palmer’s advice we have also achieved a set of Health Checks that will enable TVP to apply for serious SEEDA funding under the “Market Towns Programme”. These Health Checks have been fed into our Parish Plan in the section headed “Twyford Today”.</p> <p>The next part of the plan gives the results of the extensive consultation processes undertaken with senior citizens, parents, carers, women’s groups, environmental groups, commuters, businesses, households and teenagers.</p> <p>Finally the Plan lists 116 actions resulting from this work with target dates and partner organisations involved. Susan gave a list of some activities that have already been completed and other items that are already under way.</p> <p>The actions are of a diverse nature ranging between large projects such as a New Library to smaller ones like dropped kerbs were given as examples.</p> <p>In closing Susan returned to the subject already mentioned elsewhere in the meeting. That of the manpower required to get to grips with the tasks ahead. She said that producing the Parish Plan is a major step on the road but there is a long journey ahead. And that is where we need your support. So please come forward and offer your services .</p> <p>Susan’s report was received with applause and as a mark of appreciation she was presented with a Bouquet of flowers. Susan thanked the Committee for the flowers and acknowledged the help that she had obtained throughout particularly by Kathy Peck. Unfortunately Kathy could not be at the meeting but it was reported that some flowers had been delivered to her house earlier that day.</p>
<p>6c Twyford Walking Maps</p>	<p>Susan also gave her report on the Twyford Walking Maps.</p> <p>The project is called “Get Twyford Walking” and the production of the maps completes two of the actions within the Parish Plan. The first being to encourage local people to make more use of the local footpath network within the village and in the surrounding countryside. The second objective is to promote Twyford’s history by showing a circular trail around the local area based upon the Local History Society’s “Village Walks” booklet.</p> <p>The maps have been produced in close coordination with Wokingham Borough Council. Mr. Gerry Wise who is the Footpath Warden for Twyford was the inspiration. As a member of Loddon Valley Ramblers he has spent many hours walking the paths and roads to accurately plot as many as possible as some of the urban paths were not shown on the official WBC maps.</p> <p>Tim Palmer pointed us in the right direction when it came to financial help. As a result a grant of £2,779 was awarded to us which enabled us to print 5000 of the Walking Maps and one or possibly two display boards to be placed at prominent locations in the village centre.. The maps will be available to local residents free of charge.</p> <p>The map booklet comprises two maps. A map of greater Twyford extending into the countryside as far as Dinton Pastures, the Loddon Valley and Wargrave. On the reverse side is a detailed map showing the local community information, walks and linking footpaths within the village together with the History Walk.</p>

<p>7. Friends of Twyford Library</p>	<p>Christian Wrigley is our leader for this activity.</p> <p>The obvious priority is to find and agree a location for the new Library and Amenities Centre.</p> <p>The existing temporary library is situated in Polehampton Close on land that is believed to belong to Wokingham Borough Council. Clearly this site has several advantages including that it would draw people from the West side of the Village. On this basis a meeting to discuss possibilities has been arranged by Christian with the Council's Area Manager for Libraries and Lifelong Learning and the Head of Library Services. They will be meeting on site next week.</p> <p>Other possible locations are being kept under review as the circumstances could change at any time.</p>
<p>8. Christmas Fayre Report</p>	<p>Geoff Pilgrim presented his report that covered the Christmas Fayre 2009 and a preview of the 2010 event.</p> <p>When the Christmas Fayre was first introduced six years ago there were 36 stalls. In 2009 we had 50 stalls with a waiting list. This will indicate how things have progressed.</p> <p>The Scouts work very hard in assistance and they run a barbeque at the event which helps to produce funds for TVP. Last Year they did so well that they ran out of food to cook! The Guides ably support the food stall by providing drinks. The Scouts also set up the lights and for this they deserve special thanks.</p> <p>The Maidenhead Silver Band opened the proceedings and during the course of the evening Father Christmas was in evidence, with help of the Round Table, For the children there was free face painting, a clown and Pelhams Fairground provided 2 roundabouts and a donation. The St Mary's Church choir and Polehampton Junior School sang carols.</p> <p>The inclement weather did little to deter attendance as the village and visitors turned out in good numbers. We had excellent feedback from the community and good reports appeared in the Wokingham Times and the Twyford Advertiser.</p> <p>The Louis Baylis Trust and Twyford Parish Council provided much needed support and generous donations towards the cost. Thanks must also go to Ladds Garden Centre and Vegpods as their combined generosity served to ensure that the event took place. Many other local businesses and traders also contributed, some in kind to support the Tombola Stall. A list of all the contributors is given on the TVP website.</p> <p>Thanks must also go to South East Berkshire Emergency Volunteers, a charity organisation who work in conjunction with the Thames valley Police. Their job was to marshal the street and we could not have managed without them.</p> <p>Wokingham Borough Council arranged for the street closure and our thanks go to Waitrose for kindly allowing us to use Wellington Square.</p> <p>In summation the 2009 event proved to have been very successful. Thanks to the exceptional level of donations the overall loss to TVP of the event was reduced to £600 compared with £2,600 the previous year. As the grant previously provided by Wokingham Borough Council is no longer available we must endeavour to at least break even and donations become a very real priority.</p> <p>Our first meeting to arrange the event for 2010 took place earlier this week. We are hoping to have a record number of stalls this year. We look forward to seeing you all at the Village centre on Friday the 3rd. December for the 2010 Christmas Fayre that will commence at 6pm until 9pm.</p> <p>TVP have set aside some money to assist in the finance the 2010 event but we are anxious to supplement this with some solid funding.</p>

<p>9a Election of Officers</p>	<p>As Acting Secretary Fred Willson was asked to cover this item.</p> <p>Before dealing with the elections he directed the attention of the meeting to the agenda that had been distributed on their arrival. At the bottom of the agenda page a simple Questionnaire had been added. Fred asked that all present add their name and identify whether they are members of TVP or not. Those who are non members should indicate if they are interested in membership and if so add their email address or home telephone number. He explained that this procedure would help him to record the numbers present at the meeting and also give him contact details for those who wish to become members of TVP.</p> <p>Fred advised the meeting that it is a requirement of the Constitution that officers and members of the Executive Committee be elected at each Annual General Meeting.</p> <p>The names of the nominees for the 4 officer positions together with details of their respective proposer and seconder were included on the agenda.</p> <p>All nominees had signed a declaration stating that they</p> <p>“ do not have any financial or professional interest known or likely to be of concern to TVP”</p> <p>The election of Mr. Patrick Heather as Chairman was approved unanimously by show of hands.</p> <p>The election of Mrs. Christian Wrigley as Vice Chairperson was approved unanimously by show of hands.</p> <p>The election of Mrs. Diane Lee as Treasurer was approved unanimously by show of hands.</p> <p>The election of Mr. Frederick Willson as Secretary was approved unanimously by show of hands</p>
<p>9b Election of the Executive Committee</p>	<p>Under the Constitution the Executive Committee comprises the 4 elected officers plus a representative from Twyford Parish Council, plus a representative from Ruscombe Parish Council, plus a representative from Wokingham Borough Council – Twyford Ward plus up to an additional 5 other members. The present committee includes only two other members.</p> <p>It had been decided that to save time it would be acceptable to deal with the Election of the Executive Committee all together. The details of the respective nominees, their proposer and seconder were detailed on the agenda.</p> <p>The election of all the 5 members of the Executive Committee was approved unanimously by show of hands. The 4 Officers having been elected previously.</p>
<p>10 Any Other Business</p>	<p>The Chairman thanked those present for attending the meeting and welcomed them to take refreshments during which time he hoped that the opportunity will be taken for general discussion and questions.</p> <p>There being no further business the Chairman closed the meeting at 9pm.</p>