



TWYFORD VILLAGE PARTNERSHIP

**Minutes of the Meeting of the General Sub-Committee held on
Wednesday 10th. March 2010 at Waitrose Training Centre**

Meeting Called		
By: The Twyford Village Partnership Executive Committee		
Attendees:		
Officers Present: Patrick Heather – Chairman Christian Wrigley – Vice Chair, Kathy Peck – Secretary		
Other Members Present: Stephen Conway, Bridget Ditcham, Duncan Edwards, Susan Goddard, Jeremy Hardman, Tim Palmer, Geoff Pilgrim, Gordon Storey and Fred Willson.		
Minutes Recorded at the Meeting		
Apologies: Apologies for absence were received from Emma Donald and Diane Lee		
		Action by
1.Introduction	The meeting was arranged in order to progress matters arising from the meeting held on the 18 th . of January 2010 and to receive the reports from the sub-committee action groups and the progress report for the Parish Plan. An agenda for the meeting had been distributed beforehand and these minutes relate to that agenda.	
2.Sub-Committee Action Group Reports	a, Statement from the Chairman The Chairman reported that at the Executive Committee Meeting held on the 4 th February the overall financial position of TVP was discussed. It is evident that with the funding by local authorities no longer being available our cash position requires very careful control in the future in order to remain solvent. It has therefore been agreed that monies currently available to pay for our various activities and events must be protected. Hence any expenditure in the future by any of the Action Groups must first be cleared with the Treasurer and at least one other Executive Committee Member. It was emphasised that all future events should be considered on a stand alone basis in regards to cost and supported by donations from businesses and the local community whenever possible. In this regard the Chairman and Stephen Conway have already embarked upon a fundraising exercise.	All to Note
	b, Christmas Fayre 2010 Funding for this event is critical and a meeting between Geoff Pilgrim and Diane Lee has been arranged to discuss and agree an appropriate budget. This meeting will take place in late April by which time some indication of the fundraising exercise might be forthcoming. This follows discussions that took place with the Executive Committee on the 11 th . February. Minutes of that meeting to be issued to the Executive Committee for record purposes.	GP DL

	<p>c, Parish Plan</p> <p>The final version of the Parish Plan has been completed following the responses received during the consultation period. A copy of the Plan was viewed by the meeting with much approval.</p> <p>The document comprises over 40 pages and is embodied within a plastic encapsulated cover on which is displayed photographs of various points and places of interest within Twyford.</p> <p>The Plan had been very well received by all and with acclaim from Wokingham Borough Council. There were a few criticisms from other parties but these primarily related to queries concerning how various organisations can effectively be involved in its implementation.</p> <p>The activities for action within the Plan will be distributed to the Action Group Leaders in landscape format. These pages will identify the comments that were received during the consultation period.</p> <p>It has been agreed that 100 copies of the Parish Plan be printed as a first edition. These will be available in time for the official launch at the Annual General Meeting that will take place on the 29th. April 2010.</p> <p>The Finance Committee of Twyford Parish Council has agreed to give a donation of £350 towards the cost of printing the Parish Plan Document.</p> <p>The meeting was delighted to have it confirmed that Waitrose – Twyford will print the first 100 copies for us and the cost will be within the Parish Council’s donation. Appreciation was expressed by all to Waitrose for their kind and generous assistance in this matter.</p> <p>Very sincere thanks were also given to Susan Goddard and all those who have contributed to the preparation and delivery of the Parish Plan. This work is the accumulation of 2 years of endeavour, without which many of our future aspirations would be unlikely to become realised.</p> <p>Sue emphasised that the work does not finish here. The Parish Plan activity schedules require to be monitored annually by TVP and the progress to be reported subsequently at each future A.G.M.</p>	<p>SG Action Groups</p> <p>DE</p> <p>Exec Comm</p>
	<p>d, Environmental Sub-Committee Report</p> <p>1. It was reported that the preparation of the footpath maps is progressing well. Two maps will be produced, one map showing the footpaths available within the Twyford Village boundaries and the other, on the reverse side will indicate on a smaller scale the local area outside of Twyford.</p> <p>It was agreed that the title of the map for walkers should be the same as the title of the R.A.S.P. grant application ie: “Get Twyford Walking”.</p> <p>The Committee also agreed that the front cover should be kept clean and sharp to maintain the TVP brand image. Other partner logos should appear in the back cover.</p> <p>These maps will be available for their launch at the Annual General Meeting.</p> <p>5000 copies of the maps are to be printed and will be distributed in due course within the village at prominent locations such as the Library, Railway Station, Post Office etc.</p> <p>As a direct result of having a viable Parish Plan a grant has been obtained from R.A.S.P. to cover all the costs of printing the maps.</p> <p>No response has yet been forthcoming from Mr. Joe Dray concerning the provision of an acoustic meter to monitor aircraft noise. Sue Goddard will progress the matter.</p>	<p>SG</p> <p>SG KP</p> <p>TP</p> <p>SG</p>

	<p>2. The litter pick up arrangements are in place for Sunday the 21st. March at 10am, at Loddon Hall Car park. This will be co-ordinated by Twyford Parish Council.</p>	<p>All to Note</p>
	<p>3. The works programme for the clearing of Broadwater has been abandoned as it is not a practical proposition.</p>	<p>All to Note</p>
	<p>e. Economy & Education Sub - Committee Report</p> <p>1. Business Initiatives Action Group</p> <p>Gordon Storey reported that a meeting was arranged for the 24th. February that was attended by representatives of 14 local businesses. Gordon had received some 6 apologies for absence. He has since followed these up and all have expressed a wish to continue to be involved with this group.</p> <p>Those in attendance viewed the meeting as being very useful in promoting a friendly working relationship between companies who operate in our local area. Such an arrangement would benefit all concerned and would help to encourage additional custom into Twyford village that hitherto might not have been aware of all the facilities that are available.</p> <p>The Parish Plan was introduced and passed around for examination by those present. Mention was made of the Christmas Fayre. All were very supportive of the Plan and hoped that other events could be arranged. Several possibilities for future events were tabled although the main focus of interest related to means by which additional custom could be encouraged.</p> <p>It was agreed that a small number of those present be invited to a further meeting where all the many suggestions will be reviewed. The results of this meeting will be reported at the next meeting of the full group in a few weeks time.</p> <p>Subsequently the small group meeting was arranged for the 4th. March.</p> <p>In summation, Gordon considered the meeting to be very successful as the attendees expressed their enthusiasm to become involved in events that would improve their business potential. Assistance with funding of such operations from the business community is considered a possibility. However, their involvement in community activities appears to be of lesser interest at this time.</p> <p>There was an indication that some of the group might be prepared to offer assistance to TVP in becoming members or even attending some Sub- Committee meetings by invitation. Action on this point is recorded herein under Any Other Business</p> <p>Several proposals were tabled at the present Sub-Committee Meeting and Gordon requested that any ideas from the members for future events etc. that could be of interest to his group be emailed to him for his co-ordination.</p>	<p>All to Note</p> <p>All</p>

	<p>3. A proposal for the relief of traffic at the Junction of London Road and the A4 is currently in the hands of a consultant who is advising the Twyford, Ruscombe and Wargrave Parish Councils. More information is expected in May.</p>	<p>All to Note</p>
<p>3.General Items</p>	<p>a, Newsletter</p> <p>A newsletter is being prepared for issue . This will contain details of the Annual General Meeting. Kathy requested that any additional items that the members would like included be sent to Kathy by no later than Friday the 12th. March.</p> <p>Gordon Storey was requested to send details to Kathy of his recent meetings with the local businesses to form the basis of an article in the newsletter.</p>	<p>All to Note</p> <p>GS</p>
	<p>b. Facebook</p> <p>Emma Donald is giving her attention to the possible inclusion of TVP Facebook page on the internet</p>	<p>ED</p>
	<p>c, Preparations for the A.G.M.</p> <p>1. A review meeting will be arranged for an Executive Committee Meeting to take place during week commencing the 19th. April. The purpose of this meeting is to review all the actions necessary in the organisation and presentation of the A.G.M. All Officers will be invited to attend together with Susan Goddard and Stephen Conway. At the request of the Chairman Fred Willson will make the necessary arrangements for this meeting to assist the Secretary.</p> <p>2. Fred Willson reminded the meeting of the TVP constitution that requires all members of the Executive Committee to be formally proposed and seconded and duly elected at the A.G.M. The Constitution sets out the details of whom this committee should comprise and it was suggested that we keep strictly to this format as any change requires to be ratified at the A.G.M. Accordingly the Chairman instructed that the existing arrangements be retained and those persons who currently comprise the Executive Committee should remain and their positions properly ratified at the A.G.M. 14 days notice prior to the A.G.M. of these names is required to be notified to the Secretary. As the Secretary was present it was accepted that due notice had thereby been given. Permissions were received from all candidates with the exception of the Treasurer who was absent from the meeting. Kathy Peck will contact Diane Lee to advise her of the situation.</p> <p>All nominations are to be supported by a proposer and seconder and must have the prior consent of the nominee. The nominees are as follows:-</p> <p>Stephen Conway, Duncan Edwards, Bridget Ditcham and Jeremy Hardman. The officers are also members but their situation is covered in item 3 below.</p> <p>3. Similar conditions apply to the election of Officers. They must be proposed and seconded, have approved their nomination and 14 days notice given to the Secretary. As an addition each officer is required to declare or otherwise any financial or professional interest that they may have with TVP.</p> <p>4. The Secretary formally announced that she will be resigning her position at the A.G.M. this was received with regret from the members and appreciation extended to Kathy for all she has contributed to TVP during her period of office. A vacancy now exists for the position of Secretary and any person interested should make contact with the Chairman.</p>	<p>FW</p> <p>Exec Comm</p>
		<p>PH</p> <p>KP DL</p> <p>PH</p> <p>All to Note</p>

	<ol style="list-style-type: none"> 5. Invitations have been sent by the Chairman to Lady Elizabeth and Theresa May. 6. Susan and lady Elizabeth to jointly make a formal presentation to launch the Parish Plan 7. Chairman to send copy of Parish Plan to Lady Elizabeth 8. Tim Palmer to provide blue display boards. 9. Christian Wrigley to be in charge of light refreshments for about 50 people. 10. Kathy Peck to prepare the agenda. 	<p>PH SG PH TP CW KP</p>
	<p>d, Bridge House Development</p> <p>The result of the planning application for the redevelopment of Bridge House is unlikely to be available until W.B.C. have issued their response expected in May.</p>	
<p>4.Any Other Business</p>	<ol style="list-style-type: none"> 1. Lady Elizabeth has requested that she be forwarded with agenda and meeting minutes. Gordon Storey will provide her contact details to Fred Willson 2. Stephen Conway and Susan Goddard to run through the Parish Plan to identify any items where duplication is apparent. 3. Gordon Storey was requested to contact a particular member of the Business Group to enquire whether this person would be interested in taking a more active role in TVP and If he would be prepared to attend meetings when invited. 	<p>FW GS</p> <p>SG SC</p> <p>GS</p>
<p>5. Dates for Next Meetings</p>	<p>The next meeting of the General Sub-Committee will take place at Waitrose on the 10th. May at 7pm.</p> <p>A special meeting of the Executive Committee is being arranged for a date during week commencing the 19th. April. This meeting is the final preparation for the A.G.M and Susan Goddard will be requested to attend in addition to the Executive Committee Members.</p> <p>There being no further business the meeting closed at 21.20.</p>	<p>All to Note</p> <p>SG</p> <p>Exec Comm</p>