



TWYFORD VILLAGE PARTNERSHIP

Minutes of the Meeting of the Committee held on

Monday 18th. January 2010 at Waitrose Training Centre

Meeting Called		
By: The Twyford Village Partnership Committee		
Attendees:		
Officers Present: Patrick Heather – Chairman Christian Wrigley – Vice Chair, Diane Lee – Treasurer, Kathy Peck – Secretary		
Other Members Present: Stephen Conway, Duncan Edwards, Susan Goddard, Jeremy Hardman, Geoff Pilgrim, Gordon Storey and Fred Willson.		
Minutes Recorded at the Meeting		
Apologies:		
Apologies for absence were received from Bridget Ditcham, Emma Donald and Tim Palmer.		
Action by		
1.Introduction	<p>The meeting was arranged in order to progress matters arising from the meeting held on the 3rd. of November 2009 and to receive the reports from the sub-committee action groups and the progress report for the Parish Plan.</p> <p>An agenda for the meeting had been distributed beforehand and these minutes relate to that agenda.</p> <p>The Chairman welcomed three new members to the meeting. Jeremy Hardman who is the Chairman of the Ruscombe Parish Council, Gordon Storey and Fred Willson who is the new Minutes Secretary. Gordon gave an outline of his background whilst a director of Mars Confectionary and his association with several charity organisations and other such groups within the Slough area. Having recently retired he is interested in promoting and developing a business action group for Twyford.</p>	
2. Review of Action Points from last meeting.	a, Photographs for the Parish Plan have been completed	
	b, Vegpods Ltd. and Ladds Garden Centre have released their respective donations which are gratefully received.	
	c. Our application for membership of the T&RCA has been accepted and we are an affiliated member of the association. Christian Wrigley has agreed to act as our nominated representative	CW
	d, No further news was reported regarding the Bridge House Development. Gordon Storey declared a conflict of interest and will therefore absent himself from any future discussion on this matter.	All to note

	<p>e, Our response to the WBC Sustainable Communities Document has been sent.</p>	
	<p>f, Business cards are now available and the Chairman issued a sample to each of the members present.</p>	
<p>3. General Items</p>	<p>a, <u>Report on Christmas Fayre 2009</u></p> <p>Geoff Pilgrim informed the meeting that the Christmas Fayre for 2009 was a great success even though our event clashed with Henley. The number of stalls had increased from 39 in 2008 to 50 and in fact several additional requests had been made. The scouts did very well having sold out of produce at the BBQ.</p> <p>The Fayre was very well attended and progressed well beyond the anticipated conclusion. This in spite of the inclement weather that contributed to the low turn out of “toddlers” and their absence resulted in the face painting and Father Christmas not being so well attended.</p> <p>We received very good coverage in the local newspapers and several letters of appreciation have been received.</p> <p>An increase in revenue was obtained from donations received from local traders and this is the first occasion when such support has been forthcoming. However it is regretted that some of the shopkeepers who benefit most from this event declined to contribute.</p> <p>Costs were well controlled and in the main are below budget.</p> <p>Monies are awaited from Waitrose in connection with their green token scheme.</p> <p>Geoff offered to organise the 2010 Christmas Fayre if it is to go ahead. However he made it clear that his duties would exclude fund raising which should be left to others who are better qualified.</p> <p>Stephen Conway stated that the whole operation has become very slick and gave praise to Geoff for the excellent manner in which the fayre was run. He further proposed that a vote of thanks be given to Geoff for making the event so successful and this was supported with applause by all present.</p>	<p>DE</p>
	<p>b, <u>Membership applications from Christmas Postcards</u></p> <p>The response has been very disappointing. The residue of cards will be retained for distribution next Christmas</p>	<p>KP</p>
	<p>c, <u>TVP Finance report by the Treasurer.</u></p> <p>Diane Lee informed the meeting that the current account balance stood at £5,000. The situation was somewhat improved from an earlier forecast due to the success of the Christmas Fayre. The original budget for the fayre allowed for a loss of £4,000 but the deficit was reduced to £600 after having taken everything into account.</p> <p>Dianne suggested that costs of around £2,500 would normally be expected and in the past this has been supported by funding from the Local Authorities. Such funding is no longer available. We should identify the Fayre as our “Flagship Event” and should therefore receive top priority.</p> <p>It was suggested that if the Christmas Fayre is to proceed this year, an appropriate budget needs to be prepared and that an Executive Committee Meeting should be arranged as soon as possible. This was agreed.</p>	<p>Exec. Comm.</p>

	<p>d, <u>Meeting with the Round Table</u></p> <p>The Chairman has met with the Round Table and they would be prepared to erect the Christmas lights at the 2010 Fayre. In general they appear to be keen to offer us assistance in any activity where manpower is required and particular reference was made to the work of Friends of Broadwater and any activity involving cycling.</p>	<p>All to Note</p>
	<p>e, <u>Civic Society Initiative</u></p> <p>Kathy has received correspondence from the Society who are currently insolvent and at present they would be able to offer very little of merit to TVP. She therefore proposed that we do not join CSI at this time. This proposal was agreed unanimously.</p>	
	<p>f, <u>Items for Next TVP Newsletter</u></p> <p>Kathy requires items for inclusion into the next TVP newsletter. The following were suggested at the meeting although others would be welcomed a.s.a.p. The newsletter is distributed to approximately 300 residences on the TVP distribution list of people who have expressed interest in the TVP and for whom we have an email address.</p> <p>Date for our next A.G.M.,</p> <p>Call for Action Group Members,</p> <p>Follow up on the 2009 Christmas Fayre,</p> <p>Results of the competition prize winners.</p>	<p>All to Note</p>
<p>4 Action Group Reports</p>	<p><u>a. Parish Plan</u></p> <p>Susan Goddard reported that consultation commenced on the 8th. December 2009 following the distribution of the Twyford's Parish Plan Draft Document and that the consultation period will end on the 20th. January. So far, the responses have been very good but there are still some recipients who we have yet to hear from.</p> <p>All those who have not yet responded will be contacted. With regards to the Police Stephen Conway agreed to make contact with the Inspector concerned with Twyford affairs who is based at the Loddon Valley Police HQ. at Lower Earley.</p> <p>Immediately following the closure date revisions to the Parish Plan Document will be made to incorporate the comments received. Sue confirmed that the design is complete including photos of various appropriate events and activities that have recently taken place within the village.</p> <p>An acknowledgement will be included in the plan to list those Companies and individuals who have made an important contribution to the content, preparation and distribution of the final document.</p> <p>A grassroots grant from Berkshire Community Foundation for £1,200 has been applied for but this application was unsuccessful. We shall need £998 to produce the final plan. Kathy suggested that applications for grants to be made to the Parish Councils and Wokingham Borough Council.</p> <p>Duncan kindly offered to make enquiries within Waitrose to see if they could help with the printing and binding of the final document and if so the cost that would be involved.</p> <p>It is intended that the final Plan will be launched at the TVP A.G.M. on the 29th. April at the Parish Church.</p>	<p>SG SC</p> <p>SG</p> <p>KP DL</p> <p>DE</p> <p>All to Note</p>

	<p>b, <u>Economy & Education Action Group.</u></p> <p>A written report relating to Business Initiatives was provided by Gordon Storey. Gordon, in partnership with Tim Palmer, is working on the development of a business forum and a local trading association for local companies. They have already made considerable progress in encouraging local firms to show interest to participate in this venture. However to assist their endeavours they would welcome assistance and some guidance from the committee as follows:-</p> <p>To date the search for interested businesses has focussed primarily within the village and in discussion at this meeting it was decided that the range could be extended to include those firms who are situated on the perimeter of the village particularly if their custom is largely from Twyford residents. The Ruscombe Business Park, Hare Hatch Nursery and its franchises were given as examples.</p> <p>Assistance was requested from the meeting to identify any other local businesses that would be interested in the venture. Gordon requested that any names that are put forward should be accompanied with full address details, telephone and email addresses in order that they might be invited to attend the next forum meeting. In this respect it was reported that Sebastians have indicated keenness to be involved.</p> <p>A forum meeting had been arranged for the 30th. December 2009 but unfortunately this had to be cancelled due to bad weather. However it is intended to rearrange the forum for some time late in February to which the interested businesses will be invited. Details of the meeting will be advised in due course and any member of the committee will be most welcome.</p> <p>Future events are of particular interest to this group as TVP activities are a good way of getting people involved and gaining support. The Christmas Fayre is our “Flagship Event” and other events include the Donkey Derby and Bonfire Carnival. However ideas are required for other activities such as an “Apple and Cider Festival” that could prove to be of particular interest to local farmers, food shops, and Waitrose in particular. Other suggestions received are a “Gourmet Trail”, “Easter Egg Hunt”.</p> <p>Local schools have responded to the Parish Plan Consultation, therefore further approaches by this action group will not be necessary in the short term.</p>	<p>All to Note</p> <p>All to Note</p> <p>All to Note</p>
	<p>c, <u>Environmental Action Group</u></p> <p>A successful meeting was held on the 30th. November 2009.</p> <p>Among the attendees was M. Joe Dray who is the Environmental Health Officer – Aircraft Noise at Wokingham Borough Council. A formal response from Mr. Dray is awaited for the points discussed.</p> <p>It is noted that information on local aircraft noise can be obtained from the Wokingham Borough’s web site.</p> <p>The Council are prepared to loan to us an acoustic meter that will enable us to take sound readings of overhead aircraft at various times.</p> <p>A litter pick up has been arranged for the weekend of the 20/21st March. This has to be controlled by Twyford Parish Council for insurance reasons.</p> <p>Twyford Parish Council will be preparing a schedule of works necessary for the clearing of Broadwater. The Friends of Broadwater are arranging a walk along Broadwater in the expectation of arousing some interest within the local community and hopefully to recruit new members of their team.</p>	<p>SG</p> <p>All to Note</p>

	<p>Tim Palmer has assisted in our successful grant application to R.A.S.P. for a grant of £2,779 to cover the cost of printing the copies of the map of footpaths in Twyford and the local area.</p> <p>In respect of these maps they will comprise, on one side, a large scale map showing the footpaths within the Twyford boundary and on the other side a smaller scale map showing the available footpaths in the areas local but outside of Twyford. It is anticipated that approximately 5000 copies will be required for display at important locations such as Twyford Station, the Library and the Doctors' Surgery and be available for the TVP A.G.M. in April.</p> <p>These maps are also intended to be posted on the TVP website.</p> <p>The mapping information will be provided by Wokingham Borough Council. Loddon Valley Ramblers are mapping the minor access routes and alleyways for inclusion within the overall presentation.</p>	<p>KP CW</p> <p>SG</p>
	<p>d, <u>Social & Community Action Group</u></p> <p>The relevant activities of this group were dealt with within the other group reports.</p>	<p>PH</p>
	<p>e, <u>The Transport and Accessibility Action Group</u></p> <p>The Chairman has spoken to John Devlin who has arranged a meeting with the MP. for Henley to discuss various issues relating to the Twyford to Henley branch line. The Chairman will endeavour to attend this meeting.</p>	<p>PH</p>
<p>5. Our Patron</p>	<p>a, <u>Patron</u></p> <p>The Chairman has met with Lady Elizabeth and she has kindly agreed to act as our Patron. Clearly, Lady Elizabeth as our Patron, will give TVP significant added status and we are very appreciative in her agreeing to serve us in this way.</p> <p>Gordon will be meeting Lady Elizabeth shortly and he will convey to her the very best wishes from all of us at TVP and this conversation will also serve to confirm her appointment.</p>	<p>All to Note</p> <p>GS</p>
<p>6. Any Other Business</p>	<p>a, Duncan suggested that TVP have their own Facebook Page on the web site. Kathy will discuss this with Emma</p>	<p>KP ED</p>
<p>7. Meeting Dates</p>	<p>The next Committee Meeting will be held at 7pm at Waitrose on the 10th. March</p> <p>An Executive Meeting to discuss finances will be held in the Penn Room at Loddon Hall on the 4th February at 8pm.</p> <p><i>The A.G.M. will be held at St Mary's Church Hall at 8pm on Thursday the 29th April 2010.</i></p>	